

The Parish of St Mary-the-Virgin, Wivenhoe
Minutes of the PCC Meeting on Tuesday 14th June 2022 at 7.30pm on zoom

Welcome & opening prayer:

Erwin opened the meeting with a welcome to Claudia Alsdorf and Margaret Alison (unable to attend) as newly elected PCC members. A discussion on Marika's audio that had been circulated among PCC members took place and the questions were addressed. Marika Footring has been following the Course in Christian Studies, the latest module of which was titled 'Applied Theology'. The module ended with an assignment: *prepare a 10 minute talk to your PCC about the Body of Christ, and how this is to be lived out during the rest of the week.*

You and the Body and Christ

What do you already do from Monday to Saturday to living out of being the Body of Christ? Do you judge that your daily commitment fully reflects your calling and mission as a Christian, a member of the Body of Christ?

The PCC as the Body of Christ

What could we do as members of St Mary's PCC in the domains of social justice, against poverty, peace, the environment and our carbon footprint? And how can we support each other in our individual efforts as the collective Body of Christ? Do you have any other suggestions that we should consider in our actions in addition to Marika's suggestion of letter writing

Greg – helping others as and when we come across those who need help. Heather - Personal prayer work on a daily basis. Claudia – inclusive of different people coming together. Marika's idea of writing to those in prison. The phone tree is still ongoing – add reports to PCC Meetings? Wildlife in the churchyard being watched and reported. Sue measuring progress, Claudia - Ukraine crisis, CAP – Christians Against Poverty. Re-establish and strengthen the links we had before Covid, Namalemba is one such mission. Possible offer support as a group instead of as an individual. Glyn – a rota with higher numbers of people committed at Beacon House, Soup Run, Night Shelter etc. Rick – We can consider our lives and others as a whole and individually. Sue - We could join in with other community groups who are already helping those in need, Housing the refugees when they come into our parish, using motor homes to lend out for Holidays. Erwin thanked the PCC for their Input and would be happy for members to put forward ideas.

Present: Erwin Lammens, Heather Edwards, Sue Jones, Rick Cawley, Greg Butler, Claudia Alsdorf, Glyn Stanway.

Apologies: Douglas McCormick; Bonnie Hill, Jane Taylor, Eric Jakens, Margaret Alison, Sandra Osborne, Graham Wadley.

Conflict of Interest. None were noted.

Minute 2022\58

Minutes of the PCC meeting held on the 5th of April 2022 were approved.

Minute 2022\59

Appointments

- a) **Appointment of Treasurer** under Rule M20(3)&(4)
Douglas McCormick was prepared to undertake this role. No other candidates were put forward at the meeting. Douglas was proposed by Rick, seconded by Heather; and duly elected by all.
- b) **Appointment of Secretary under Rule M20(1)&(4) and co-opted** under Rule M15(1k)
Bonnie Hill was prepared to undertake this role. No other candidates were put forward at the meeting. Bonnie was proposed by Glyn, seconded by Greg, and duly co-opted to the PCC with all in favour.
- c) **Election of Standing Committee Members** under Rule M31(2)
The current members of the Standing Committee are: Revd. Erwin Lammens; Sue Jones; Douglas McCormick and Bonnie Hill. The four persons mentioned were proposed by Greg, seconded by Rick, and duly elected to the Standing Committee with all in favour.
- d) **Election of Sidespersons** Rule M6(6) – the following people are put forward for election: Carolyn Martin; Graeme Martin; Bonnie Hill; Anne Williams; John Williams; Nick Gustard; Barry Smith; Lyn Smith; Maureen Reynolds; Ann Hanagan; Margaret Allison; Susan Darien; Maureen Smith and Jan Marks.
The persons mentioned above were proposed by Sue, seconded by Glyn, and duly confirmed as Sides-persons for 2022/2023 with all in favour.

Minute 2022\60 - Annual Meeting

Charity Commission – the filing of the Annual Report & Accounts for 2021 had been completed. Notices regarding appointments had been posted, the annual report lodged and accounts filed. There

were no feedback comments on this topic.

Minute 2022\61 Matters arising from the PCC Minutes. None.

Minute 2022\6 Correspondence

a) **The PCC are formally notified of the following:**

Erwin has been appointed as a trustee to a newly founded Charitable Trust for the churches in the Deanery of Colchester. They give grants to churches for repair and maintenance work. His role of assistant area Dean has led to him being made a trustee. He therefore declares this to the PCC. Done and duly noted. He also added that applications can only be triennial - once every three years.

He encourages St Marys to approach the trust to cover some current costs. From his perspective there is a conflict of interest, but we are encouraged to submit an application. He will of course declare a conflict of interest when the Committee discusses any application from St Marys.

PCC members may wish to review the website <http://www.colchtrust.org.uk/>: And comments or question would be welcome.

b) Erwin had received an announcement of a vacancy for a Housing Manager at Korban from Dean Paul Norrington with the request to spread the news among our congregation. There was also an email from Tim Abbott about the vacancy of the post of director for Colchester Youth CYO (below). The information on both matters had been circulated to the PCC members before the meeting for them to share with anyone else. Both points were mentioned but no one had any comments to put forward as yet.

Minute 2022\61 Finance

a) **Cash in funds as at 31 May 2022**

	Nominal Account Name	0	March
Free of Restrictions	General Fund	£79,801.35	£50,902.42
Restricted	Bell Fund	£11,934.67	£11,934.67
Restricted	Choir Fund	£755.27	£755.27
Restricted	Fabric general	£1,219.91	£3,241.73
Restricted	Fabric - Janet Ashton Legacy	£10,000.00	£10,000.00
Restricted	Sheila Carrick Legacy	£500.00	£500.00
Restricted	Hugh Brogan Legacy	£5,000.00	£5,000.00
Restricted	Jan Richardson Legacy	£1,000.00	£1,000.00
Restricted	Delia Schafle legacy	£22,500.00	£22,500.00
Restricted	Jane Cole legacy	£10,000.00	£10,000.00
Restricted	Flower Fund	£922.13	£1,023.62
Restricted	FOSM	£7,101.36	£7,634.46
Restricted	Cory Maintenance Fund	£125.00	£2,175.00
Restricted	Organ Fund	£370.00	£370.00
Designated	Sunday Club	£1,104.44	£1,054.44
Restricted	Wivenhoe St Mary's Music Society	£2,060.35	£2,060.35
Rolling Total Available for Transformation		£67,653.43	£96,480.23

Notes:

Revised signatories for bank accounts are in place.

Anonymous donation of £10,275.00 for the general fund received in month. Treasurer will send a note of thanks. The PCC would like to add their thanks for this generous donation to St Mary's which will be a great help with the cost of running St Mary's church.

Minute 2022\62 Fabric & related matters – Douglas McCormick

a) Sheds to be moved on 2nd July. Erwin and Greg arranging. The old shed will be moved, and the newer shed will go where the old one was. Erwin has asked the PCC to let him know if they know of anyone who can put the old shed to good use. Greg mentioned using Colchester Freecycle and agreed he will look into this for the PCC.

b) The quote for the roof repair has arrived just in time for this meeting. The PCC was informed about the quote of £13,770.00 for scaffolding, repairs, materials and protection of the annexe glass. Erwin asked the PCC for their approval of this quote for the repair of the roof. Proposed Glyn and seconded by Greg. The quote was approved by all PCC members present.

c) Faculty awaited for live streaming. Equipment being ordered by contractor

- d) Fire alarm design authorisation to be sorted. Douglas organising.
- e) Repairs to East Street gate and pillars in hand. Douglas dealing with this.
- f) Choir vestry floor repair complete.
- g) Stained Glass window complete. Service of dedication in the morning of 9th July by the Archdeacon of Colchester The Revd Ruth Patten.

Minute 2022\63 Mission & Ministry Partnership - Erwin Lammens

The MMP is exploring to set up their own charity to fund mini-projects in Greenstead, Wivenhoe and St John's. More information on this will follow in time.

Minute 2022\64 Adult & Children's Ministry - Erwin Lammens.

The Easter workshops have been a great success with about 35 children attending. The new layout of the church and annexe were very beneficial for this activity.

The Way – Wivenhoe Affable Youth – made a splendid start. Numbers are rising as 14 youngsters attended last week. They meet every fortnight in the Annexe on a Tuesday evening from 19:00-20:30. 4 more sessions in June and July. After the holidays in August the group is hoping to resume its activities in September. Huge thanks to our splendid leaders' team: Teresa, Sue, Heather, Fran, Mike.

Three children came forward to be prepared for their first communion. More children from the age of 7 may join. Preparation will be on Saturday 18 June from 14.00 until 15.30. The first communion service is on Sunday 3 July. Claudia asked about the St Mary's policy for children to be admitted to communion. The PCC had voted in favour. The children need to be 7 or older and have followed some preparation first.

Two classes from Broomgrove Junior School will be visiting the church in June as part of their RE curriculum.

The Toddlers group Teddy Bear Picnic will be held in the Rectory garden on Tuesday 19 July. Some of those who help with the refreshments at the Toddler group will be in attendance.

Heather Edwards will be seeking the incumbent's and PCC's approval to start the course to become St Mary's Youth minister. More about this at the next PCC meeting.

Adult Ministry

Lectio Divina is a refreshing way of reading the Bible. Ann Evershed organises the monthly session on the last Wednesday event of the month. This is an open group. Everyone is welcome to join. Please speak to Ann if you are interested.

The fortnightly Bible Study led by Helena Hughes has been suspended until Helena is feeling better.

Five people have expressed their interest in being confirmed. Preparation will start in October and the confirmation service with Bishop Roger will be at St John's church on Sunday 27 November at 16.00. Interested to join? Please speak to Erwin.

The Way Youth Group – Heather Edwards

The Way is – Wivenhoe Affable Youth. Our inauguration night Tuesday 3rd May. Register at 7 - 8:30pm. Teresa, Mike, Fran, Sue, and Heather are the core leaders; with nine children signed up. Craft, Board games and Table Tennis to start with. The main event was group games which had everyone in fits of giggles. With 'Take-away' thoughts for the week ahead. The Second event was on Tuesday 17th of May, three more children attending (12) Cooking Pizzas and Rocky Roads made from Oreo biscuits and Marshmallows. The Next meeting is on Tuesday 7th June, where there is a planned 'Art Attack'. We now have a large Parachute on order for the summer.

Minute 2022\65 Safeguarding safeguardingstmaryswiv@gmail.com

Training link for online training is <https://safeguardingtraining.cofeportal.org/> and the parish reference code is 20.23. The training needed by PCC members is the basic awareness level. The link is given below

<https://www.chelmsford.anglican.org/online-training#Online%20Church%20of%20England%20Safeguarding%20Training>

El Newman has stepped down as Safeguarding Officer. She was thanked for the years she took up this role. Gill Black has been appointed as Safeguarding Officer and the approval of her appointment was unanimous.

Minute 2022\66 Health & Safety – James Peters - Nothing to report

Minute 2022\67 To receive reports and take questions on the reports from the following committees.

a) **Fundraising Committee** – Bonnie Hill

Helena Jones has donated a painting by well know local artist David Swinstead Britton which can be used to raise funds on a suitable occasion.

The Jubilee Market went as well as could be expected given that the Town Council held an event of the KGV field which overlapped with our own. All the volunteers were brilliant, and I thank them for

giving up their personal time to come and contribute so much of themselves to the event. We did not make as much money as usual - £1734.93 but the atmosphere was good, and the stall holders were content. The PCC thought it was a good community event.

Advertising has gone out for the "Bringing Nature to You" sessions and it is hoped that more people will take up the spaces nearer the day. More advertising is currently going up.

b) **Catering** – Mary Jakens

The catering team were very busy at the Jubilee Market and are to be congratulated on their hard work and wonderful rolls and cakes etc.

c) **Worship Group** – Graham Wadley – The Worship Group have not met recently so no report.

d) **Colchester Deanery** – Heather Edwards – no report. However, Deanery Synod meeting is tomorrow night with Bishop Guli (The Rt Revd Guli Francis-Dehqani,) all members of the PCC are warmly welcome to come and see her.

e) **Wivenhoe Churches Together** - no report

f) **FOSM** – Bill & Vivien Eborn

FOSM will be holding a coffee morning and AGM on Saturday 18 June from 10 to 12. Everyone is welcome. We were pleased to take almost £100 on our stall at the Jubilee Market. All invited

g) **Pastoral Visitors** – no report

h) **Administration** – Lynne Horner – nothing to report

i) **Spirituality Steering Group** – Janet Driver – nothing to report

j) **Church Bookings** – schedule circulated in advance of the meeting

k) **Bellringers** – no report

l) **Electoral roll** – Vivien Eborn

According to the Church representation rules the names of parishioners added to the electoral roll must be reported to the PCC. Five have been added during this revision in May. They are Sam Belcher; Hannah Cole; Matthew Cole; Ceri Law and Carol Mitchell.

Minute 2022\68 – Community – Peter Hill Chairman of the following groups

Music Society

The Society were disappointed that our Jazz Concert on Friday 20th May only made a tiny profit when our previous Jazz concert, held in July 2019 before lockdown made a substantial profit. Maybe some people are still concerned about catching Covid or perhaps have just got out of the habit of going out. It's hoped there will be a bigger turn out for the next concert. This one features local poet Martin Newell and a number of talented musicians who call themselves the Hosepipe Band. They play an eclectic mix of instruments and play music with elements of rock, classical, folk, and jazz. The concert is on Friday 24th June at 7.30pm. Tickets are £8 including a free glass of wine.

Friendly Club

The Club continues to slowly attract new attendees every week. This means there is regularly over 50 people coming on a Thursday afternoon, including lots of our volunteers who ensure that everyone who comes gets unlimited cups of tea and coffee, and biscuits as well lots of social chatting. We have a regular programme of entertainment too, thanks to the kindness of a number of Wivenhoe's musicians. Erwin attends when he can.

Minute 2022\69 GDPR, Communications & Licensing Report – Marika Footring.

Nothing to report

Minute 2022\70 Overseas – Rosemary Murchie

Rosemary had recently written to Namalemba sending our greetings and news of the Jubilee celebrations held locally and nationally. The PCC are very grateful to Rosemary for maintaining this contact. She always mentions Namalemba in the prayers of intercession.

Minute 2022\71 Any Other Notified Business

There was no other business brought forward at this meeting.

a) **Meeting dates:** All meetings will commence at 19.30 on the dates given below

2022 14th June; 12th July; 13th September; 11th October; **8th November; 13th December**

2023 **10th January; 14th February; 14th March; 18th April** and the Annual Meeting on 21st May

The meeting dates in red will be held as hybrid meetings (*with an in person and zoom option*) the remainder will be held only in person. Not all members are happy to use this hybrid, but they will more likely be in attendance anyway.

b) **Next Meeting: The next PCC meeting** will take place on **Tuesday 12th July at 19.30 in the annexe**

The meeting closed at 20.55 and concluded with those present joining together in saying the Lord's Prayer.