

The Parish of St Mary-the-Virgin, Wivenhoe
PCC Meeting on Tuesday 8th June 2021, 7.30pm via Zoom

Welcome & opening prayer:

Erwin opened the meeting by reading a prayer of general thanksgiving inspired by an article in The Church Times.

Sue Jones was welcomed back to the PCC having been elected at the annual meeting.

Present: Rev Erwin Lammens; Margaret Bigwood; Bill Eborn; Heather Edwards; Revd. Dr. Elisabeth Ring; Graham Wadley; Sandra Osborne; Peter Terry; Bonnie Hill; Eric Jakens; Jenny Heaps; Glyn Stanway; Revd. Dr. Sara Batts-Neale; Rick Cawley; Sue Jones and Jane Taylor

Apologies: Graeme Martin; Greg Butler; Douglas McCormick; Nick Gustard;

Conflict of Interest – Bonnie Hill – Transformation Project Minute 2021\50

Conflict of Interest and Fit & Proper Person forms. There were only three PCC members now that needed to confirm their status.

Minute 2021\44

Appointments

- a) **Appointment of Treasurer** under Rule M20(3)&(4) **and co-opted** under Rule M15(1k) It was proposed by Margaret Bigwood and seconded by Erwin Lammens that William Eborn be appointed as Treasurer of St. Mary's PCC. This was unanimously agreed.
- b) **Appointment of Secretary** under Rule M20(1)&(4) **and co-opted** under Rule M15(1k) It was proposed by Jenny Heaps and seconded by Eric Jakens that Bonnie Hill be appointed Secretary to St. Mary's PCC. This was unanimously agreed.
- c) **Election of Standing Committee Members** under Rule M31(2)
- d) It was resolved that the St. Mary's PCC Standing Committee comprise of the following persons: Revd. Erwin Lammens; Margaret Bigwood; Douglas McCormick; William Eborn; Peter Terry; Graeme Martin and Bonnie Hill. This was unanimously agreed.
- e) **Election of Vice Chairman** under Rule M19(2c)
- f) It was proposed by Sue Jones and seconded by Graham Wadley that Peter Terry be elected Vice Chairman and as such he conduct PCC meetings under the chairmanship of Revd. Erwin Lammens. This was unanimously agreed.
- g) **Election of Sidespersons** Rule M6(6) – it was proposed by Sandra Osborne and seconded by Margaret Bigwood that the following be appointed as Sidespersons Carolyn Martin; Graeme Martin; Bonnie Hill; Anne Williams; John Williams; Nick Gustard; Barry Smith; Lyn Smith; Maureen Reynolds; Ann Hanagan; Margaret Allison; Susan Scrivener and Maureen Smith. There was unanimous agreement.

Bill wished to retire on 31st December 2021 when the appeal had officially ended. He will have completed six years in the Treasurer role. The appeal will cease at the end of December. He will prepare the 2021 accounts ready for the Independent Examiner. Peter thanked Bill and Vivien for their hours of work on behalf of St. Mary's. Erwin said there will be a more formal thank you at the end of the year.

Minute 2021\45

Annual Meeting

- a) **Charity Commission** – Bonnie reported that the Annual Report and Accounts for 2020 had been electronically filed. The Diocese had been emailed a copy of the full report and a copy will be sent to the Independent Examiner Peyton Tyler Mears when a signed version is available.
- b) **Notices** regarding the appointment of new PCC members and the Churchwardens, etc. were ready to go up in church as soon as it was possible to put them up. As the church is currently a construction site it had not been possible to do this at the appropriate time.

Minute 2021\46

Minutes of the PCC meeting held on the 13th April 2021 were approved.

Minute 2021\47 Matters arising from the PCC Minutes

- a) Fundraising Co-ordinator; a person to complete Faculty Applications; Church Bookings Admin Role and Caretaker Cleaner.
Bonnie has taken over for a year the fundraising co-ordinator role but someone still needs to come forward to take over during or after that year. The roles of Church booking administrator and Faculty application writer still need to be filled. There was good news on the Caretaker front – Linda Panton had been interviewed, appointed and will start when we are ready – she will make sure that the church is opened and closed for lettings and ready for use on Sunday mornings.
- b) Letter of thanks to Dave Whymark for providing transportation of the pews to their new homes had been sent by Bonnie.

Minute 2021\48 Correspondence:

FOSM Meeting – an appeal had been made for a new Chair and Secretary and a meeting date set for 9th October. A letter had been sent to all members. Bill said that Lynne Horner stated that no one had come forward to fill the vacancies. Vivien and Bill would like to fill the two vacancies. Initially to keep FOSM going until things are back to normal by selling the goods and then to discuss with the committee the way forward. An AGM on 9th October will now be held to present the accounts and confirm the committee members. Erwin thanked Bill and Vivien for coming forward to fill the roles. It was important Bill said that the organisation continued for several reasons. Erwin asked for the approval of the PCC for Bill and Vivien to proceed and this was granted.

Minute 2020\49 Finance

a) Cash in funds as at end 31st May 2021

	Nominal Account Name	May	March
Free of Restrictions	General Fund	64,984.12	55,462.42
Restricted	Bell Fund	11,564.67	11,559.89
Restricted	Choir Fund	755.27	755.27
Restricted	Fabric-General – non Transformation	3,080.73	3,034.73
Restricted	Fabric Langley-Bale Legacy	1,797.19	1,797.19
Restricted	Janet Ashton Legacy	10,000.00	10,000.00
Restricted	Sheila Carrick Legacy	500.00	500.00
Restricted	Hugh Brogan Legacy	5,000.00	5,000.00
Restricted	Flower Fund	423.62	423.62
Restricted	FOSM	6,448.66	6,248.06
Restricted	Cory Maintenance Fund	1,975.00	1,935.00
Restricted	Organ Fund	370.00	370.00
Designated	Sunday Club	797.41	747.41
Restricted	Wivenhoe St Mary's Music Society	1,000.00	1,000.00
Rolling Total Available for Transformation		357,072.49	
14 January 2021	Baker's Contract – total as signed	425,191.38	
28 February 2021	Baker's Contract – amount outstanding @ 5 June	108,098.84	
25 March 2021	Trinity Church Furniture Nave chairs total cost due	42,225.60	
25 March 2021	Trinity Furniture amount outstanding for Nave chairs	21,607.80	
T P Budget			
	Estimated spend @ 6 June 2021	353,682.57	
	Balance Remaining	184,323.22	

Guidelines for Transformation Finances

Please note the following guidelines which have been agreed by the Standing Committee.

No member of St Mary's, other than Douglas, may agree to ANY TRANSFORMATION EXPENDITURE.

All invoices will be paid from the Transformation Account once they have been countersigned by Douglas.

Would anyone who receives an invoice relating to the Transformation Project please immediately email a copy to both Douglas and Bill as it is important that all invoices are paid in good time and some of the funds will need to be called from deposit.

The Rolling Total of the Amount available to be spent on the Transformation Project will appear in the schedule presented to the PCC each month.

Minute 2021\50 The Transformation Project

a) Transformation Project Management Update – Douglas McCormick

Work continues apace. Scaffolding is down and the external walls are fully visible and rather lovely! The roof and external envelope await windows due w/c 21 June to allow completion of the slating, flashings etc. Internally in the Annexe flooring, wall and ceiling finishes are underway. In the Nave electrics and flooring repairs, the laying of the new engineered oak floor and repairs to the tea point are in hand. Chairs are due for delivery w/c 14 June. Faculty applications have been made for the stained glass feature in the Annexe and a confirmatory application for the BT line which has yet to be installed. We remain on time and within budget

Peter added that in the nave today the floor was beginning to be laid and Erwin had visited to see that it was being laid east to west and was pleased with it. The tea point has progressed and the

repairs made to the area. The free standing unit is now ready to be put in place.

The annexe has a delay as the windows are running late and may put the programme back by a week. The Carolin Garden and the levelling of the area is being worked on and the new south door is looking really good. The reburial of the remains has not been scheduled – the archaeologists are due to come back to us with some news. The final handover on the 8th July is still on track as is the handing over of the nave area for the wedding and church services. The chairs are due to be delivered during the week of the 14th June and Douglas is investigating the exact date they will arrive.

b) **Stained Glass Window** Graham Wadley

- **FACULTY** - The DAC has recommended the issue of a faculty for the window at their meeting on 25th May 2021. The public notice is now to be displayed for 28 days.
- **PLANNING PERMISSION** - This is necessary following discussions between Inkpen Downie and CBC Conservation Officer. Anticipated that the application will be submitted week commencing 31st May and will then go through the usual consultation process.
- **DESIGN** - James Dodds has met with Andy Brooke in Scotland and agreed various design details. Further work to be carried out by Inkpen Downie to design the framework/supporting structure for the window.
- **MANUFACTURE** - Andy Brooke is now in a position to start some of the early manufacturing and this will commence in the near future following receipt of the detailed dimensions of the framework.
- **GREETINGS CARD** - A greetings card featuring the painting of the window is being produced to assist with fund raising

The DAC have recommended the granting of the faculty and the 28 day notice is up on the notice board. There is movement on the planning application with Colchester Borough Council and a discussion on the level of documentation is being undertaken. The framework for the window itself – work is being done by the architect and it is delaying the window construction. Sara pointed out that Faculty applications have to be carefully completed otherwise the consequences are serious. We were very fortunate that advice is very quickly forthcoming from the DAC to guide us where necessary.

c) **Internet provision** – Douglas McCormick

The trench has now been dug and the pull-cord for the cable is in place and ready for connection.

d) **Appeal** – Peter Hill – Nothing to report

e) **Naming of the Annexe** – Erwin Lammens

Erwin had received more than 40 suggestions for a name. Some included a person's name and it was decided not to select them. From the seven names put before the PCC the following was decided upon by means of a vote.

The first decision would be to use the @ sign within the name. As a result of the vote the name will be Annexe@StMarys.

f) **Pews**

Greg is going to be making some picture frames from the wood taken from the pews and is also making a small altar table for the annexe. We are very grateful to him for using his skills. Bill mentioned that perhaps a wooden cross could be made to go on the table also using the pew wood. Erwin will consider this.

g) **Celebration Sunday 26th September** – Bonnie Hill

Invitations had been sent out to special guests e.g. The Bishop; Archdeacon; Area Dean; Area Lay Chair of the Deanery; The Mayor of Wivenhoe; County, Borough and Town Councillors, our MP, contractors including James Dodds and Andy Brooke; FOSM; Churches Together members and those who have worked on the Appeal and are not congregation members. Arrangements are starting to take shape – we await the instructions from the Bishop regarding the service content and will react accordingly. The reception after the service is in hand and it should be a wonderful occasion.

h) **Future PCC meetings** – The Standing Committee suggested that in July on zoom and in the annexe in September. Confirmation of the dates for the future meetings will be shared.

Minute 2021\51

Piano – Graham Wadley

• **BACKGROUND**

Investigations have been carried out into the use of the church piano and the possibility of fitting the piano with castors which will not damage the new wooden floor when the piano is moved into position for services/choir practice/concerts etc. The present castors are small and very hard and it is considered that, with the piano weight of nearly 200 Kg, these will probably mark the new floor, which is not acceptable. Investigations have been carried out to consider the fitting of larger, softer multiple castors which would spread the load and reduce the risk of floor damage.

- **CASTOR INVESTIGATIONS**

It has proved a little difficult to provide a good solution. Our normal piano tuner Toby Peacock has been working on this and has also found it hard to make a proper proposal. The problem is really that the leg at the front of the piano is not wide enough to accept the type of castor which we feel we require for the wider/larger castors to avoid damaging the floor. This means that the leg has to be modified which will not really give an acceptable job, although it could be done. The cost of doing this and fitting new castors is about £300

- **HISTORY AND USE OF EXISTING PIANO**

This was purchased many years ago from Margaret Barker using funds from a legacy from the family of Graham White, a long serving member of the choir. It is used regularly for choir practice and St Mary's Singers rehearsals. It is used occasionally to accompany hymns/songs in services and infrequently in concerts and during the signing of the register at weddings. Normally it is tuned about once a year at a cost of about £50. Whilst the piano is of relatively good tone, it is generally very quiet and not really man enough to use in church.

- **PROPOSAL FOR PIANO IN CHURCH**

I have come to the conclusion that it would be better to replace the existing piano in the church with a new digital piano. The old piano could probably be sold, although the market for this has not been investigated. A new digital piano would typically be a Yamaha Clavinova or Roland (I prefer the latter) and this would give the following advantages:

Proper castors could be fitted

Much lighter (around 50Kg rather than 200Kg) so reduced risk of marking floor

Could be lifted by two people if necessary

May have several different 'tones'

Good quality/louder sound and more suitable for use in the large building

Would probably be used more

Will not need tuning

Better appearance in a modernised church

It is not portable enough to be used in church and annexe and moved to and fro

These cost about £1000 – 1200 depending on model, plus about £100 for a piano stool. I have not yet done a detailed analysis of the available pianos, although this will be the next step if agreed. Obviously a power connection to a 13A plug would be required.

- **INSTRUMENT FOR THE ANNEXE**

There is a need for an instrument in the Annexe probably for Sunday club/SMS-Choir rehearsals and perhaps for some hirers (e.g. Dementia Group Singing for the Brain sessions). There is not room for an instrument to be in there permanently – typically a piano would take up a 6ft by 3ft space. It would be better to have something which could be easily packed up and put away after use. This could be a good keyboard on a simple stand. There are many available including those by Yamaha and Roland for about £500 - 600. Normally they would come with the stand and storage bag and storage space for it could probably be found in the choir vestry. We perhaps do not need to do this immediately

- **CONCLUSION**

I think that after a lot of research and consideration of the existing piano that this is the best solution that I would recommend.

Digital piano for church

Portable Keyboard with stand and seat for annexe.

Graham added that there had been further developments. He spoke first about the original piano and the difficulties that it poses if it were to be moved as explained above and more investigation was needed. For the annexe Graham proposed that we have a portable electronic keyboard. The Friendly Club had been offered a Yamaha keyboard which is in good condition and it would meet most of the needs within the annexe. It comes with a stool and a stand – a padded storage bag would need to be purchased. Sara asked about the amount we could sell the existing piano for – someone had asked about it in the past but it was years ago. Bill asked if the portable keyboard was appropriate for use in the nave – Graham said it was a shorter keyboard and it would not be suitable for the use we would need it for. Bill also asked if there was a possibility of using a full sized keyboard instead of an electronic piano. The electronic piano weighs 50kg and is easily moveable on casters and could be put into the chancel or choir vestry as necessary and would be fit for purpose. Elisabeth was aware of a multipurpose keyboard which was easily stored. Jane thought that the tone of the instrument was important. The Roland range is preferred by Graham. The cost of the piano would be around £1000 or so. Jenny asked if this would be suitable for the local school teachers to use – Graham said yes.

It was decided to accept the donation\use of the Yamaha keyboard for the annexe

The proposal for the electronic piano will be put to the PCC at the July meeting.

Minute 2021\52 Fabric Douglas McCormick & Margaret Bigwood

Fabric report - repairs to the stone string course on the north east corner of the tower and to the damaged tiling on the North side of the main roof and to both sides of the North Porch are complete. We have reached settlement with the insurers who have paid approximately 50% of the bill.

Minute 2021\53 Living in Love & Faith**Intermediary report from LLF Sunday Club Group** – Elisabeth Ring

We've had two meetings so far. Our next one is on 10 June. We are a small group and each time someone wasn't able to come. The discussions were still very lively and everyone engages well. What has become clear is that at least in this group, no one feels that anyone should be excluded based on their sexuality, gender, relationships and that church should be welcoming to all. There is little awareness of the wider theological discussions surrounding these topics and the fact that official teaching and liturgy speak a very different language.

The second group led by Sara will start in July.

Minute 2021\54 Mission & Ministry Partnership - Heather Edwards

Reports from St Johns, Andy Sachs - they would like to have a few more helpers and Prayers for the continued growth of relations between the MMP Churches. They are also hoping to achieve a Bronze Eco Church Award.

Greenstead St Anne's, Sue Howlett – Prayers for all those affected by the C19 and those who have lost their jobs. Great thanks to all those have been working to find ways of helping people during this difficult time.

St Mary's - Thanks for all the work to establish the online services. Thy Kingdom Come, The Living in Love and Faith and the Vocation Courses. Also a mention of Terry Vanner and his Bike ride for the continuation of the Transformation Project.

University of Essex with Rev Dr Sara Batts-Neale – Building relations with the students as they trickle back onto Campus. More students returning in October. Prayers for the Citizens Association which she now co-chairs.

General news:

The refreshing of the MMP Priorities will be updated and ready by the end of May.

As the Garden community has now been agreed, The plans are to be made ready to engage positively in the ongoing planning process.

The current treasurer has left us and a replacement is currently being looked into.

A Mission Shaped Ministry Course starting in Sept is being offered, 12 sessions 6 on line 6 meeting up.

MMP continued – Erwin Lammens

As the link person for pastoral care in the MMP I have met with the pastoral assistants and volunteers in the Parishes of the MMP to discuss the organisation of an outreach event. With the help of volunteers we will organise an event for people who were/are affected by Covid through isolation, shielding, loneliness, mental stress etc. We hope to bring people together in an atmosphere of fellowship and positivity for Strawberry Tea on *Wednesday 28 July at 2pm at St Anne's, Crompton Road, Colchester*. The event is free; donations are welcome; numbers are limited to 40 (if the rules for social distancing still apply). If there is a shortfall the three Parishes will be asked to help. For Wivenhoe, bookings are received by me. When you book please mention whether you need a lift.

Information had been circulated to PCC members before the meeting regarding the **Ladies Day at Dedham**. A series of speakers on 26th June at St Mary's Dedham.

Minute 2021\55 Adult & Childrens Ministry - Erwin Lammens

There are plans to run family fun days for youth in Alresford, Elmstead and Wivenhoe. A Zoom meeting with members from the churches in these Parishes will be arranged soon. 12th September a new Sunday Club rota will start. Sunday Club will be having a stall at the Celebration Event on 25th September.

Minute 2021\56 Safeguarding safeguardingstmaryswiv@gmail.com

Training link for online training is <http://www.cofelearning.org> and the parish reference code is 20.23.

Minute 2021\57 Health & Safety – James Peters

Following my visit to the church in March, please find attached the H&S Audit Report. Note that the Fire Risk Assessment has not yet been updated, but must be in place prior to the opening of the church. I will contact Douglas to arrange a suitable time to carry this out, and once complete, will reissue this document and the Fire Risk Assessment as well as update the relevant H&S Risk Assessments. Other than that, nothing else to report at this time. The Audit Report was sent to PCC members as a separate attachment.

All matters that need attention to be put before the Fabric Team in October.

Minute 2021\58 To receive reports and take questions on the reports from the following committees.a) **Fundraising Committee** – Heather Edwards

Fundraising is springing back and breathing life into St Mary's, We have a team lead by Bonnie, and

by the time of the PCC meeting there will have been two very active meetings. The first main event will be on the **Saturday the 25th September** with Our Celebration Event. With we hope some stalls both inside and out along with refreshments and a raffle etc. This will also include the Scruffs event on the same day. Members of the PCC will be asked to help and we would love it if you could put the date in your diaries now and talk to one of us about where/how you would like to help. Other events are also in the planning stage but not totally confirmed, such as the Christmas Market, Quiz Night and more...

Amazon Smile direct link <https://smile.amazon.co.uk/ch/1165660-0>

b) **Catering** – Jenny Heaps

Nothing to report. Details of the kitchen design are awaited by the team.

c) **Worship Group** – Graham Wadley

Minutes of the Meeting held on 25th May 2021 7.30PM BY ZOOM

PRESENT: Erwin. Sara, Elizabeth, Sue, Eric. Rick, Graham. Margaret from Scotland

APOLOGIES Glyn

Notes from the last meeting. Agreed and no matters arising not covered by agenda

Roadmap for Worship in three steps

These details were briefly reviewed and they will be published in June Tidings

Music on Sundays

An update on guidance for music at church services

This is all currently quite unclear and there has been a recent change in policy concerning singing by the government, completely unexpected and contrary to previous statements. There is lots of lobbying to challenge this and also obtain clarity. It is hoped that this will be clarified in the statement to be issued concerning conditions after 21st June.

Meanwhile we are planning limited live music in church for Sundays after 21st June and hopefully somewhere near normal from beginning of September. This will be reviewed but may be subject to social distancing and face masks. Could consider some outside music.

St Mary's Singers

Plan to resume with rehearsals early September and the usual event on Remembrance **Sunday evening**

Characteristic of the 10.30am Sunday services

Erwin presented a paper with outline proposals and considerations for the service pattern, particularly considering the content. This to be subject to further review, particularly:

Altogether Sunday involvement of children

Matins content

4th Sunday Eucharist – Sara to review content

5th Sunday testimony focus

Consider post service student lunches again

Pattern for the early Sunday morning service

The survey among the early Sunday morning congregation has been completed and following further discussions the following has been agreed to put before the PCC:

Summer: 8.00am in church

Winter: 9.00am in Annexe

Baptisms and Weddings

Baptisms: 25 July and 29 August at 2.30pm; 10 October at 10.30am

Weddings: 26 June; 24 July; 29 July; 30 July (all at 2.00pm); 10 September at 12.30pm

Streaming of services: update

It was reported that this is ongoing and that there are lots of details to resolve

Future dates

5th September at 6.00pm: Deanery Evensong at St Mary's
(still under discussion)

12th September at 10.30am: Patronal festival
Celebration weekend

25th September 10.00am – 2.30pm: stalls, refreshments, dog competition (Scruffs)

26th September at 10.30am: service with blessing of the annexe and nave by Bishop Roger, official opening

3rd October at 10.30am: Harvest festival

17th October at 10.30am: Civic Service (Cllr Andrea Vaughan-Luxford, mayor)

24th October afternoon: service for the bereaved from baby death (Sara and Elisabeth)

14th November: Remembrance: 10.30am, 2.30pm and 7.30pm

21st November: Memorial Crosses and Taizé

28th November: Advent Sunday

2nd December 6.00-8.00pm: Christmas Market

4th December at 11.00am: Saint Nicholas (high tide at 11.34am)

5th December at 4pm: Christingle

(Need to determine responsibilities for Christingle package)

12th December at 6.00pm: Carol Service

19th December at 10.30am: Sunday Club Nativity Play

(Consider format and example from Sara)

19th December at 6.00pm: Carols on the Quay

(Address potential car parking problem?)

24th December: Christmas Eve – Friday

Crib Service at 4.00pm

Midnight Mass at 11.30pm

25th December: Christmas Day – Saturday

9.00am: Holy Communion

10.00am: Eucharist

26th December: St Stephen - Sunday

Concerts and other events

Roman River Festival: possible change of date: Friday 17 September at 8.00pm

Tuesday 5 October: James Dodds talk

Sunday 10 October at 6.00pm: Suffolk Villages Festival – not yet confirmed

Sunday 26 September: Official opening of the annexe and reordered nave

St Mary's Wivenhoe Music Society concerts

3 September: Sea Shanties

12 November: Wivenhoe orchestra

Any other business

None

Date of next meeting Wednesday 30th June at 7.30pm by Zoom

It was proposed that the venue for the 08.00 service in summer time (April to October) remains at 08.00 in the chancel and during autumn and winter (November to March) the time would change to 09.00 and be held in the annexe. Erwin had sought views from those who regularly attend. A review of this decision will take place after 12 months. The PCC voted and 15 agreed to the change with one person against.

d) **Colchester Deanery** – Heather Edwards – no report

e) **Wivenhoe Churches Together** - no report

f) **FOSM** – Lynne Horner

The current position within FOSM is that Fran Richards has stepped down as Chair of FOSM and it is my intention to also leave the Committee as soon as practicable. If the PCC can think of anyone who might be interested in either of these vacancies, I would be grateful to know. In the meantime, I am reviewing FOSM's Constitution and seeking clarification as to the circumstances of its drafting. A provisional time and date of 10.30am on Saturday 9 October has been set for a Special General Meeting (or it may be a very late Annual General Meeting).

g) **Pastoral Visitors** – Deirdre Gill – no report

h) **Administration** – Lynne Horner – nothing to report

i) **Spirituality Steering Group** – Janet Driver – nothing to report

j) **Church Bookings** – no report

k) **Electoral Roll** – Vivien Eborn – no report

l) **Music Society** – Peter Hill – no report

m) **Bellringing** – Heather Edwards

The Bell ringers will be back in the tower for a cleanup and safety check on the 9th of June. The first practice will be on Wednesday 23rd June. Dare I say 'normal' time of 8pm; with a wedding on the Saturday 26th June and our first Service ring on Sunday 27th June.

Minute 2021\59GDPR, Communications and Licensing Report – Marika Footring

MUSIC LICENCES

Podcasting/Streaming of services

The Sunday Services posted on Facebook and Youtube require that St Mary's has a podcast/streaming licence in addition to our usual music licences.

Two licensing organisations are involved in providing St Mary's with the necessary licences to use choral music in online streamed services. Unfortunately streaming licences are specific to each organisation, so having a streaming licence with one does not cover the music of the other.

CCLI

This renews on 1 November 2021 for a year. Currently the church is covered for the use of any of CCLI's music for streaming/showing lyrics in the video

OneLicence

Covers music not included in the above such as Taizé, Graham Kendrick, Getty and many more. St Mary's does not hold a streaming licence from this provider.

Over the period of lockdown, choral music has been provided by the St Martin's Voices, for use by CofE churches in their streaming. *(It is unknown for how much longer this facility will be extended but virtually all of what was made available so far has been saved with a view to future use).*

This music is provided Royalty free, but the stipulation is that churches must have the correct streaming licences to use it. Originally only CCLI licensed music was used but recently OneLicence pieces have been added.

This means that the choice of available music for streaming by St Mary's has reduced, from 5 pieces to 2-3 per week. Our OneLicence renewal is coming up on 1 August 2021 and the information had been shared showing the cost of a 'bundled' Licence. I recommend that we renew to include streaming (£160 incl. VAT)

FUTURE LIVE STREAMING

There has been a meeting between Erwin, Rick and myself to discuss what will need to be organised if St Mary's intends to be 'streaming ready' in September 2021. The discussion largely centred on manpower and technical issues.

There is however one issue that should really be at the heart of the decision to continue streaming, and that is the pastoral and missional aspect.

The website <https://churchtechchat.org/> explains that "Church Tech Chat is an opportunity to connect with leading voices in supporting mission with appropriate technology" and to that end it has launched a series of 6 webinars, all of which will appear on Youtube. The first of these can be viewed here:

<https://www.youtube.com/watch?v=SnZuwxCahmM>

I cannot recommend this first session highly enough to PCC members as it opens up insights into the real value of streaming – as a continuation, say, of the task we were given at Pentecost.

If we want to justify the cost and effort of future live streaming our approach will need to encompass more than just technical wizardry. Just throwing it 'out there' on a Sunday does not bring people to church or to faith – that much we already know from the FB analytics.

The PCC having considered the proposal for the renewal of the OneLicence which would include streaming in the sum of £160+VAT as recommended by Marika Footring approved the renewal.

Minute 2021\60 Overseas – Rosemary Murchie – Nothing to report

Minute 2021\61 Any Other Notified Business

a) Tidings

Bonnie had asked if Tidings should continue to be mailed out. The last authorised posting would be made at the end of June which would be the July/August edition. The cost of stamps and envelopes for continuing to send Tidings for the remainder of 2021 would be £579.60 (an annual cost of £1449.00). Tidings printing was covered by the advertising. It was suggested that perhaps two copies be put in the same envelope so that they could be shared more widely. Printing additional copies would not cost too much if two were sent out. Perhaps when the church is open people can collect them and the double copies need not be sent out. It was decided that the posting will continue to the end of the year. Bonnie will investigate the cost of a franking machine.

b) Elisabeth – accommodation

There is a hope that the Diocese has found a house which would be available in November or December. The family hasn't viewed it yet – it is just a possibility at present.

c) Next Meeting:

The next PCC will take place on Tuesday 13th July at 19.30 via zoom - the meeting link will be shared when the agenda is sent out.

The meeting closed at 20.57 and concluded with those present joining together in saying The Grace.